### Arielle Grinshpan

571 4th Ave., #2 Brooklyn, NY 917.826.8322 E-mail: ariellester@gmail.com

**OBJECTIVE**

To work for a production company where my professional experience, qualifications and academic skill set would be an asset to the company’s and my own growth and success.

**Summary of Qualifications**

* Strong analytical skills and research background
* Demonstrated project management skills
* Creative writing and editing skills
* Administrative experience in drafting correspondence, data processing etc.
* Extensive experience with MS Project, Excel, PowerPoint and Word.
* Trustworthy, hard working and dedicated

## Professional Experience\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EthNicitY Productions**

**New York**

Researcher and associate producer for the show *Food Fanatics* **2013**

* Perform research to find people with an online food presence to be guests on the show
* Interview prospective guests for the show and if they show potential, pass them onto producers
* Find suitable video clips for each guest’s segment

**Uinterview.com**

**New York**

Editor, writer **2011 to 2012**

Responsible for writer project management, and copy review and editing for web publication, including:

* Wrote reviews for current films and television shows
* I researched and created unique celebrity story ideas and wrote articles for the site
* Edited other writers' copy for web publication

**Urban Stages**

**New York**

Member of the Literary Committee

* Read play submissions
* Wrote coverage
* Made recommendations on which projects to develop

**Juxtaproductions**

**Toronto, Ontario**

Film Marketing Assistant**2009-2011**

* Performed research to come up with innovative outdoor marketing campaign ideas for Warner Brothers' films
* Implemented marketing campaigns

**Corra Films 2006**

**New York**

Post Production Intern

* Edited pictures in Photoshop to be used for the film “Wild Blue Yonder”
* Performed any required errands

**EDUCATION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**University of Toronto**

**Creative Writing 2010 to 2011**

**Sheridan College 2009 to 2010**

**Film Production**

**York University**

**Bachelor of Arts (English Literature)**  **2005 to 2009**

**REFERENCES AVAILABLE UPON REQUEST**